



CONNECTIONS | CAREERS | COMMUNITY

This application must be completed with all attachments and
Postmarked for mail or received by email NO LATER THAN
March 31, 2017
for consideration.

You may EMAIL packet to:
EWIASISTHOUSTON@gmail.com

You may MAIL packet to:
Executive Woman International
ASIST Scholarship Committee
c/o Jamila Owens, Chair
METRO STAR
1900 Main Street, 3rd Floor
Houston, Texas 77002

**THINGS TO REMEMBER
WHEN COMPLETING THE APPLICATION.**

- 1. DO NOT STAPLE** any pages in your application
- Please submit all portions of the application as **SINGLE SIDE PAGES**
- Be sure that the entire application is complete including signatures and financial information. **Incomplete applications will be disqualified.**

**WE LOOK FORWARD TO RECEIVING YOUR APPLICATION.
THANK YOU FOR PARTICIPATING.**

For questions or additional information please contact:

EWI Houston - ASIST Chair
Jamila Owens
METRO STAR
1900 Main Street, 3rd Floor
Houston, Texas 77002
Telephone: 713.739.4883
Email: ewiasisthouston@gmail.com
(email preferred)



CONNECTIONS | CAREERS | COMMUNITY

asist

EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC TRANSITION

Scholarship Program

Executive Women International® (EWI®)

*Reaching out to Communities
Through Education*

ewiconnect.com

For questions on submitting application, please visit our website at ewiconnect.com

Revised January 2017



EXECUTIVE WOMEN INTERNATIONAL ADULT STUDENTS IN SCHOLASTIC TRANSITION SCHOLARSHIP PROGRAM

We are pleased that you have made the decision to apply for the Executive Women International (EWI) Scholarship. The Adult Students in Scholastic Transition (ASIST) Scholarship Program helps provide financial support to adult students in a variety of transitional situations. EWI believes that the ASIST Program will positively impact the personal life, employment, family, and community of the applicant.

EWI was founded in 1938 by Lucille J. Perkins to change the roles of women in business and the diverse careers held by our members. We are an international organization with 45 Chapters across the United States and Canada. EWI has been awarding scholarships for over 25 years and awards over \$500,000 in scholarships each year through our Chapters and the Corporate Office.

PROGRAM DESCRIPTION

The ASIST Scholarship is a non-discriminatory, educational scholarship program for the benefit of non-traditional students pursuing an associates, bachelor or master's degree. These include persons who are:

- Past high school age and who are entering a college, university, or trade school and/or the workforce for the first time
- Non-traditional students already enrolled in a college, university, or trade school program
- Re-training due to changes in the workplace
- Otherwise are not the traditional college, university, or trade school, recently finished with high school

In addition to the Chapter ASIST, there are corporate awards (payable in USD) given annually. Corporate candidates are selected from first place Chapter winners.

Awards are provided for the recipients' education and related expenses to aid them in obtaining the necessary educational skills to help achieve career goals and objectives. Related expenses include tuition, books and mandatory fees from schools and child care. Not included are such things as rent, utility payments, travel expense, repayment of student loans or remaining balances payable to recipient. Checks for Chapter and Corporate scholarship awards are paid directly to the respective college or university. Scholarship awards are valid for two years from date granted. Unclaimed awards will be returned to the Chapter or Corporate B/C/DP accounts for redistribution.

Selection criteria may include the following:

- Financial need
- Socially, physically and economically challenged adults
- Preference is given to those individuals with children residing in the home

Applicants must meet the following eligibility requirements:

- Clearly define career goals and objectives
- Specify the educational requirements to attain the above goals and objectives
- Utilize re-entry programs available through colleges/universities/technology centers, community agencies and service groups or career professionals
- 18 years of age or older
- Applicant must reside within boundaries of a participating EWI Chapter – refer to list on ewiconnect.com



**EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
TRANSITION SCHOLARSHIP PROGRAM**

EWI ASIST SCHOLARSHIP APPLICATION INSTRUCTIONS/CHECKLIST

It is very important that material be completed as thoroughly and as quickly as possible in order to meet the deadlines established by the Chapter. Be concise, yet thorough, when answering all questions.

APPLICATION MUST BE TYPED IN BLACK INK IN A FONT SIZE NO SMALLER THAN 11 POINT

SUBMISSION CHECKLIST

- Complete all required sections entirely and accurately. Incomplete applications will not be considered.
- Sign the application where indicated.
- For United States students, include a copy of your Student Aid Report which is the report you received when you completed the Free Application for Federal Student Aid (FAFSA) form (www.fafsa.ed.gov). This information will remain confidential and will be shredded upon completion of the scholarship recipients being named at the corporate level.
- For Canadian students, include a copy of the Assessment Calculator Information which you can print from your online Student Loan Application for your Federal and Provincial funding.
- Include a copy of the financial package letter from the school you are attending.
If applicable, include a copy of application for:
 - Other scholarships
 - Government grants
 - Government loans
 - Government aid (food stamps, rent/housing subsidy, etc.)
 - Unemployment benefits, or
 - Other financial assistance
- Use the enclosed Personal Recommendation Form (form may be copied) to obtain two letters of recommendation. Included in this packet are the recommendation forms with a description with instructions for completion.
- Obtain an unofficial transcript of grades from educational provider.

COMPLETED APPLICATION SHOULD BE RETURNED VIA EMAIL OR MAIL TO:

**Jamila Smith Owens
EWI of Houston, ASIST Committee Chair
EWIASISTHOUSTON@gmail.com
c/o METRO STAR
1900 Main Street, 3rd Floor
Houston, TX 77002**

DEADLINE DATE FOR SUBMISSION IS MARCH 31, 2017.



**EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
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SCHOLARSHIP PROGRAM**

Application

Date: _____ Home Phone Number: _____
 Name: _____ Work/Cell Phone Number: _____
 Address: _____ Work/Cell Phone Number: _____
 _____ City/State/Province/Zip: _____

LIST DEPENDENTS(s):

Ages	Relationship to Applicant

WORK HISTORY

Employer	Description of Position	Beginning Employment Date	Ending Employment Date	Hours per Week

EDUCATION

Name of School	Course of Study/Major	Beginning Date Attended	Ending Date Attended	Graduated (Yes/No)

SCHOOL CURRENTLY ATTENDING

Name _____ Address _____
 City/State/Province/ Zip _____ Full or Part-Time Student? _____
 Total Credits Earned: _____ Remaining Credits Needed to Graduate: _____
 Planned Graduation Date: _____ Major/Minor: _____

NOTE: Please provide an Unofficial Transcript of Grades from educational facility currently attending.



**EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
TRANSITION SCHOLARSHIP PROGRAM**

Application

INCOME/FINANCIAL DATA

Please provide the following documents:

- Include a copy of your student aid report which is the results you received when you completed the Free Application for Federal Student Aid (FAFSA) form (www.fafsa.ed.gov). This information will remain confidential and will be shredded upon completion of the scholarship recipients being named at the corporate level.

- Include a copy of the financial package letter from the school you are attending.
If applicable, include a copy of application for:
 - Other scholarships
 - Government grants
 - Government loans
 - Government aid (food stamps, rent/housing subsidy, etc.)
 - Unemployment benefits, or
 - Other financial assistance

- List with amounts and names of any grants or aid you currently receive

- List with amounts of any grants you have currently requested

- List with amounts and names of any other scholarships that you will be receiving during this school year



**EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
TRANSITION SCHOLARSHIP PROGRAM**

Applicant Certification

IMPORTANT: Review this form and make certain you have responded accurately to all items.

I certify the information provided in this application is true, complete, and correct to the best of my knowledge and belief and are made in good faith. I have not knowingly withheld any facts or circumstances that could otherwise jeopardize consideration of this application.

Financial Information

I certify the financial information provided in my application is complete and accurate to the best of my knowledge. If requested, I agree to provide additional verification of the information provided. Falsification of information may result in my ineligibility of any scholarship granted.

Agreement of Terms

I certify that I have carefully read the criteria and checklist and understand that if I do not submit the information required, if the application arrives late, or if the materials are not submitted together, my application is considered incomplete and will not be considered.

Release of Information – must be signed

By signing this application, I hereby (a) formally authorize any individual named in this document to provide information of any kind whatsoever requested by Executive Women International (EWI), and (b) forever release any of the entities or individuals seeking or providing any such information from any and all such claims or damages that I may or actually do sustain as a result of seeking or providing such information.

Press and Media Release

If selected to receive a scholarship, I authorize EWI to use information in this application (name, school, etc.), scholarship awarded, future event photographs, etc., for press and media purposes.

Applicant Signature _____ Date _____

Print Name _____

Parent/Guardian Signature _____ Date _____

Print Name _____



EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
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ESSAY

Name _____

School _____

City, State/Province _____

Please limit your essay to a maximum of 750 words. Your essay must be typed in black ink in a font size no smaller than 11 point. If necessary, use the last page of this application to complete your response.

TOPICS TO ADDRESS: Please incorporate the following topics into the content of your essay:

1. Describe what your life's goals and objectives are and how obtaining additional education or a college degree will further these goals and objectives
2. Explain what qualifies you for this scholarship.

By signing this application, I verify the above information to be true and correct and authorize the use and disclosure of such information to members, officers, employees and agents of EWI. In addition, I consent for all purposes to the sale, reproduction and/or use of photographs and voice recordings by EWI, including any agency, in all forms and media including television and advertising.

Signature _____ Date _____



EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
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PERSONAL RECOMMENDATION FORM #1

INSTRUCTIONS: This form must be completed by an individual of the student's choice who is a past or present employer, teacher, guidance counselor or other school administrator.

***Recommendation must be typed in black ink in a font no smaller than 11 point.
Limit to one page, one sided.***

The student named below is a candidate for the EWI ASIST Scholarship. Scholarships are disbursed directly to the student's account at his/her college/university/technology center of choice. The recommendation letters will become part of the student's confidential file intended for use by the selection committee.

The reference letters should comment on the following points:

- How well, how long and in what capacity you know the applicant
- Knowledge of the applicant's personal situation
- Purpose for recommending this individual for an ASIST award
- The applicant's goals/objectives and potential for success, if known

Student Name: _____

Recommending Person _____ Title: _____

Address: _____

Contact Information: _____

Signature: _____

Printed Name: _____



EXECUTIVE WOMEN INTERNATIONAL
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PERSONAL RECOMMENDATION FORM #2

INSTRUCTIONS: This form must be completed by an individual of the student's choice from a religious affiliation, volunteer organization or personal acquaintance.

***Recommendation must be typed in black ink in a font no smaller than 11 point.
Limit to one page, one sided.***

The student named below is a candidate for the EWI ASIST Scholarship. Scholarships are disbursed directly to the student's account at his/her college/university of choice. The recommendation letters will become part of the student's confidential file intended for use by the selection committee.

The reference letters should comment on the following points:

- State how well, how long and in what capacity you know the applicant
- Your knowledge of the applicant's personal situation
- Why you are recommending this individual for an ASIST award
- The applicant's goals/objectives and potential for success

Student Name: _____

Recommending Person _____ Title: _____

Address: _____

Telephone: _____

Signature: _____



EXECUTIVE WOMEN INTERNATIONAL
ADULT STUDENTS IN SCHOLASTIC
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ESSAY: Additional response, if necessary

**EWI OF HOUSTON
SHIRLEY HOOVER ASIST SCHOLARSHIP
SUPPLEMENTAL APPLICATION**

APPLICANT INFORMATION				
Last Name	First	M.I.	Date	
Street Address			Apartment/Unit #	
City	State	ZIP		
Phone	E-mail Address			
NUMBER OF DEPENDENTS (CLAIMED ON YOUR 2016 FEDERAL INCOME TAX FORM)				
NAME	AGE	RELATIONSHIP/SPECIAL NEEDS		
MOTHLY INCOME				
Please indicate all income coming into the household. If "Other" income is indicated please provide the source of this income				
Employment	\$	Other	\$	
Child Support	\$	Other	\$	
State/Federal Assistance	\$	Other	\$	
MOTHLY EXPENSE				
Please indicate all expenses for the household. If "Other" expenses are indicated please provide the nature of the expense				
Rent/Housing	\$	Transportation	\$	Medical \$
Utilities	\$	Other	\$	
Food/Groceries	\$	Other	\$	
COLLEGE INFORMATION				
School attending Next Semester				
Estimated TOTAL expenses for Tuition, Books, Lab Fees and Other Direct Expenses for the School Term of July 2017 – June 2018 \$				
Please note that all funds are paid directly to the school and may not be used for food, housing, etc.				
DISCLAIMER AND SIGNATURE				
I certify that my answers are true and complete to the best of my knowledge.				
If this application results in a scholarship being awarded, I understand that false or misleading information in my application or interview may result in forfeiture of my scholarship.				
Signature			Date	

EWISSA AWARD

EWI SUCCESS SCHOLARSHIP AWARD

ADDITIONAL SCHOLARSHIP OPPORTUNITY

In celebration of the 60th Anniversary of Executive Women International of Houston, we are offering the opportunity to earn an additional scholarship to support higher education of adult students in scholastic transition. This award is a first for EWI of Houston. All the ASIST Scholarships are funded by our Member firms; however, for the first time, the representatives have personally donated money to fund this EWISSA Scholarship Award. Scholarship Award amount is unknown and based on actual donations received through May 15, 2017. The same basic rules and deadlines for the ASIST Scholarship apply for the EWISSA Scholarship Award; however, the scholarship winner will be selected based on the candidate's success toward attaining goals, and the impact this award will have on insuring success of the student. Like the ASIST Award, this additional scholarship can help cover the cost of tuition, books and fees at your college or university.

Name _____

School _____

City, State _____

There are no size limits when answering the EWISSA Scholarship Essays. Your essay must be typed in black ink in a font size no smaller than 11 point. Please attach your essay for the EWISSA Scholarship and clearly mark: **EWISSA SCHOLARSHIP ESSAYS**.

TOPICS TO ADDRESS: Please incorporate the following topics into the content of your essay:

1. You are an adult student and have circumstances that have made it difficult to attend school. What steps will you/are you taking to give yourself the best chance to achieve your educational goals if the scholarship is given to you?
2. Should you be awarded this opportunity and assuming you successfully graduate, how would you pay it forward?

By signing this page, I verify the above information to be true and correct and authorize the use and disclosure of such information to members, officers, employees and agents of EWI. In addition, I consent for all purposes to the sale, reproduction and/or use of photographs and voice recordings by EWI, including any agency, in all forms and media including television and advertising.

Signature: _____ Date: _____

THIS PAGE MUST BE RETURNED WITH YOUR ESSAY.

Essays must be included in the ASIST Application pack and is due on the same date as the ASIST Application.